

YOU ARE INVITED TO ATTEND THE MEETING OF RISTON PARISH COUNCIL

TO BE HELD ON WEDNESDAY 14TH MAY 2025

FOLLOWING DIRECTLY AFTER THE ANNUAL MEETING.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND / OR FILMED

AGENDA

1. Welcome

2. Apologies

(To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.)

3. To agree to open the meeting to Ward Councillors and members of the public

(Time is Limited to 10 Minute period where the public has an opportunity to raise matters of interest)

4. Declaration of Pecuniary or Non-Pecuniary Interest

(To Record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the item and type of interest being declared.)

5. Minutes of Previous Meeting

(To approve and sign the minutes of the Meeting held on) **2nd April 2025**

6. Grants – To approve release of payment for accepted grants for 2025/2026

- a. Playing Fields Committee £2450.00
- b. Parochial Church Council of St Margaret's £1982.00
- c. Hart Transport £150.00

(Note: This is a transition period for the Parish Council's Grant Scheme)

7. Caretaker and Village Hall Report

- a. Receive an update on the book cabinet

8. Personnel committee (To receive updates and note points detailed below)

- a. Due to confidentiality items to be discussed will be done so in a closed session at the end of the meeting.

9. Working Parties Reports (To receive updates and note points detailed below)

- a. **Events**
- b. **Street Scene**

10. ERYC Planning Application

- a. **To Comment** – Ref: 25/00869/PLF, Long Riston Playing Field, Erection of two shipping containers for storage use in connection with the playing fields.
- b. **To Comment** – Ref: 25/01030/CLE, 2 West View Black Tup Lane Arnold East Riding Of Yorkshire HU11 5HU, Certificate of Lawfulness for the existing occupation of one dwelling.

11. Correspondence and items for information and action

- a. To review and agree to Parish Emergency Plan
- b. To Note ERYC Winter Services team email (Logging of Salt requirements, Maintenance prior to the start of the season)
- c. To Note Contents of ERNLLCA April Newsletter

12. Clerks Report

- a. To Note and Receive - Internal Audit report Financial Year Ending 2024-2025
- b. **To Approve** – The Annual Governance Statement
- c. **To Approve** – The Accounting Statements
- d. **To Approve** – The Certificate of Exemption
- e. **To Approve** – Upgrade of Scribe accounting Package from Lite to Professional (Monthly Increase from £12.00 to £26.00 with a one off fee of £199 Ex Vat)
- f. **To Approve** – Updating the details on Business Stream account to current Clerk S Rounding
- g. **To Note** – All policies and Procedures are currently under review and the Clerk will circulate final amendments prior to the next meeting, along with any next steps from the Internal Audit Report.

13. Finance and Accounts

- a. To note Account Balance as of 30.04.2025 £27,675.64
- b. **To approve** the payments as per Schedule 2 (£658.54)
- c. **To approve** the following payments Schedule 1:

Scribe Accounts (DD)	£14.40
E.ON Next (DD)	£175.77
Bank Charges (DD)	£11.00
Microsoft Emails	£64.26
Mark Spanton Design	£475.00
ERYC – Commercial Waste	£462.80
Autela Payroll Services	£108.83
ERNLLCA Membership	£507.47
VH Window Cleaning	£8.00

14. **To Agree** to close the meeting to Press and Public

- a. To discuss and agree to Confidential Report “0007”

Date of Next Meeting: To be confirmed following the Annual Meeting

Signed: S Rounding

Clerk to the Parish

Date. 8th May 2025