

MINUTES TO THE MEETING HELD ON
WEDNESDAY 5TH NOVEMBER 2025 AT 7:30 PM, IN THE VILLAGE HALL

The Chair Welcomes Members

Present: Councillor RF Wilson (Chair); M Khuri (Vice); RS Wilson, A Taylor; P Brown; J Britton; D France

Clerk: S Rounding

274. Apologies – Apologies received from Cllr J Aston

275. To agree to open the meeting to Ward Councillors and members of the public

(Time is Limited to 10 Minute period where the public has an opportunity to raise matters of interest)

Two members of the public in attendance, concerns were raised over the speed of traffic on the A165 (Whitecross Road) when entering and leaving the village, or when accessing the only shop within the village on the A165, as well as Whins Lane where the has been repeated incidents of verbal abuse from other road users.

The Council acknowledged the concerns raised and will work with ERYC to combat the concerns raised, Clerk will also share the information regarding the Operation Snap which is the use of camera footage from the public from dash cams, helmet cams, phones or dell-bell cameras to enforce against dangerous drivers.

<https://www.humberside.police.uk/police-forces/humberside-police/areas/campaigns/campaigns/operation-snap/>

276. Declaration of Pecuniary or Non-Pecuniary Interest – None Declared

(To Record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the item and type of interest being declared.)

277. Minutes of Previous Meeting – Resolved to approve, Proposed Cllr A Taylor Seconded Cllr J Britton

(To approve and sign the minutes of the Meeting held on) **3RD September + 10TH October (Personnel Committee), 22ND October**

278. Correspondence and items for information and action

- a. ERNLLCA Newsletters – Circulated, to note for next meeting Biodiversity
- b. Resident Concerns – Vehicles and Parking

The clerk provided information raised by two separate residents over the Parking on main street, the newly implemented yellow lines and abandoned Vehicle. Clerk to report the vehicle, the Council will review all options alongside the concerns raised in the public session.

- c. Skirlaugh Newsletter – deferred to next meeting when forms completed
- d. Atwick Community Fund – Circulated for review

279. Working Parties Reports (To receive updates from members and note points detailed below)

a. **Events**

- Scarecrow – Whilst we didn't have as many entries as we hoped, the first year went well with some excellent work put in by those that entered.
- Christmas – Plans underway working alongside the PTFA

b. **Street Scene**

- Cycle Path – Clerk to seek further support and backing, working with Councillors to achieve.

c. **Volunteer Group**

- Gallops
- Bulb Planting
- Bus shelter
- Dew Pond

Cllr Khuri advised we have 6 new volunteers onboard and is working through plans to complete some of the mentioned tasks.

280. Finance and Accounts

a. **Account Balance** - Noted

- Virgin Money account balance as of 26.10.2025 £18,308.77

b. **Payments made since last meeting (for noting only)**

These payments have been made under existing financial authorisations

| Ref | Payee | Description | Amount |
|-----|-----------|----------------------------------|---------|
| 1 | Microsoft | Aug/Sept/Oct Email service | £192.78 |
| 2 | Scribe | Aug/Sept/Oct Accounting software | £93.60 |

| Ref | Payee | Description | Amount |
|-----|------------|--------------------------|---------|
| 5 | Schedule 2 | PAYE Sept | £856.51 |
| 9 | E.On Next | VH – Electric Sept / Oct | £97.55 |
| 10 | ERYC | VH – Rates Inst 2 | £50.00 |

Total Paid: £1,290.44

c. **Payments Requiring Approval**

To approve the following outstanding payments:

| Ref | Payee | Description | Amount |
|-----|----------|----------------------|--------|
| 1 | Giffgaff | Parish Mobile top-up | £20.00 |

Total to Approve: £20.00

All Payments were agreed by the whole council, Proposed Cllr RS Wilson Seconded Cllr P Brown

281. Other Financial Matters

- a. To review position of 2025/2026 budget – Council reviewed the position of the current financial year, review current spends.
- b. To review suggested budget for 2026/2027 – Council reviewed suggested budget, clerk to review and finalise at the January meeting.
- c. To review received grant application

The Council considered a grant application from the Playing Fields Committee to contribute towards annual insurance costs. In line with the Parish Council's grant terms and conditions, item 7.4 states that "Grants will not be made to cover core running costs of an entity." As the request related to insurance, which is deemed a core running cost, the Council resolved to decline the application.
- d. Approve arrangements and costs for annual Fire alarm check – Council agreed a budget of max £350, clerk to retrieve quotes and decide.
- e. Review and discuss options for savings account – Clerk advised on the recommended accounts and other options available, Resolved to proceed with Hinckley and Rugby 90Day account, Clerk to open with same signatories as bank mandate, arrange deposit of £1000, and review final figure towards the end of the financial year when we have a better picture of running cost reserve.

282. To review and adopt the following Policies / Governance

- a. To review grant / Donation application, Policies and award procedures for 2027/2028 – Resolved to adopt. Proposed Cllr RS Wilson Seconded Cllr M Khuri

The following policies where all reviewed and resolved to adopt Proposed Cllr M Khuri Seconded Cllr D France.

- b. Clerk Risk Assessment
- c. Data Map
- d. Data Protection Policy
- e. It Policy
- f. VH Annual Risk Assessment

283. To receive update and agree Emergency Plan – Cllr M Khuri is still working through the final parts of the plan and will update the council as this progresses.

In accordance with standing practice, after two hours of proceedings (21.33), it was resolved to adjourn for a short comfort break.

284. At 21.50 - It was resolved that, due to the nature of the business to be transacted, the Council moved into a closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960.

- a. Personnel committee – Advised the Council the outcome of their annual personnel Meeting.
- b. Reviewed and agreed next steps following Legal advice

Meeting Closed: 22.06