

MINUTES TO A MEETING OF RISTON PARISH COUNCIL HELD ON WEDNESDAY 14TH MAY 2025

The Chair welcomes Members

Present: Councillors; RF Wilson (Chair); M Khuri (Vice); RS Wilson; J Britton; J Aston; P Brown; D France; A Taylor

225. Received Apologies: S Rounding (Clerk) Pre approved; Cllr Fenwick Absent;

226. Agreed to open the meeting to Ward Councillors and members of the public

Ward Councillor S Whyte advised the Council on available grants.

227. Declaration of Pecuniary or Non-Pecuniary Interest: Cllr Britton Interest in item 236.C (MSpanton Design), Cllr France Item 233.A (Planning, due to family Benefit)

228. Agreed Minutes of Previous Meeting held on: 2nd April 2025

Proposed Cllr Khuri Seconded Cllr Aston. Resolved

229. Grants – Approved to release of payment for accepted grants for 2025/2026 - Resolved

- a. Playing Fields Committee £2450.00 Proposed Cllr France Seconded Cllr Taylor
- b. Parochial Church Council of St Margaret's £1982.00 Proposed Cllr Aston Seconded Cllr RS Wilson
- c. Hart Transport £150.00 Proposed Cllr Britton Seconded Cllr France

(Note: This is a transition period for the Parish Council's Grant Scheme)

230. Caretaker and Village Hall Report

- a. Receive an update on the book cabinet

Caretaker will be starting the work on the book cabinet shortly.

Expenses Request Est £80 for boiler repair, £10 for filler Proposed Cllr RS Wilson Seconded Cllr France.

Agreed

231. Personnel committee (To receive updates and note points detailed below)

- a. Due to confidentiality items to be discussed will be done so in a closed session at the end of the meeting.

232. Working Parties Reports (To receive updates and note points detailed below)

- a. **Events** – Suggested screening of the Riston Remembers in the Village Hall for those unable to attend the main screening, Planned date of 6th June, to be advertised once arrangements are in place.
- b. **Street Scene** – Nothing new to report

233. ERYC Planning Application

- a. **Comment** – Ref: 25/00869/PLF, Long Riston Playing Field, Erection of two shipping containers for storage use in connection with the playing fields.

Planning Supported with comment, Screening and Design as PC felt this container would make the site look industrial. Proposed Cllr Khuri Seconded RS Wilson.

- b. **Comment** – Ref: 25/01030/CLE, 2 West View Black Tup Lane Arnold East Riding Of Yorkshire HU11 5HU, Certificate of Lawfulness for the existing occupation of one dwelling.

Planning Supported by all, Proposed Cllr France Seconded Cllr Taylor

234. Correspondence and items for information and action

- a. **Reviewed** and agree to Parish Emergency Plan

All in agreement to postpone, seek clarity from Clerk / insurance on points raised, to revisit when we have more information.

- b. **Noted** ERYC Winter Services team email (Logging of Salt requirements, Maintenance prior to the start of the season)
- c. **Noted** Contents of ERNLLCA April Newsletter

235. Clerks Report

- a. **Noted and Received** - Internal Audit report Financial Year Ending 2024-2025
- b. **Approved** – The Annual Governance Statement Proposed Cllr RS Wilson Seconded Cllr France. Resolved
- c. **Approved** – The Accounting Statements Proposed Cllr France Seconded Cllr Brown. Resolved
- d. **Approved** – The Certificate of Exemption Proposed Cllr RS Wilson Seconded Cllr France. Resolved
- e. **Approved** – Upgrade of Scribe accounting Package from Lite to Professional (Monthly Increase from £12.00 to £26.00 with a one off fee of £199 Ex Vat) Proposed Cllr Britton Seconded Cllr RS Wilson. Resolved
- f. **Approved** – Updating the details on Business Stream account to current Clerk S Rounding. Proposed Cllr France Seconded Cllr Taylor. Resolved
- g. **Noted** – All policies and Procedures are currently under review and the Clerk will circulate final amendments prior to the next meeting, along with any next steps from the Internal Audit Report. (Clerk to Note H&S Policy Displayed in VH Due for renewal June)

236. Finance and Accounts

- a. **Noted** Account Balance as of 30.04.2025 £27,675.64
- b. **Approved** the payments as per Schedule 2 (£658.54) Proposed Cllr France Seconded Cllr Aston. All in agreement.
- c. **Approved** the following payments Schedule 1: Proposed Cllr Khuri Seconded Cllr RS Wilson. Resolved

Scribe Accounts (DD)	£14.40
E.ON Next (DD)	£175.77
Bank Charges (DD)	£11.00
Microsoft Emails	£64.26
Mark Spanton Design	£475.00
ERYC – Commercial Waste	£462.80
Autela Payroll Services	£108.83
ERNLLCA Membership	£507.47
VH Window Cleaning	£8.00

- 237.** The council resolved to enter a closed session to discuss Confidential Report “0007”

Personnel Committee Report

The Council received and approved the report and recommendations from the Personnel Committee.

Confidential Legal Matter

The Council received an update and agreed on next steps.

Note: Full details are recorded in the confidential minutes.

Meeting Closed: 22:04 - Signed as a true record